

**Missouri Assessment Program-Alternate
(MAP-A)
Appeals Process
for 2005-2006 MAP-A Scores**

The Assessment Resource Center (ARC) offers districts the opportunity to appeal individual students' MAP-A scores and request rescoring. Appeals should be limited to those situations in which the administrator, teacher and/or IEP team see substantial evidence that the student's achievement level/s should be higher. Each request requires that the MAP-A binder be pulled from storage and rescored.

How to appeal a MAP-A score ...

Complete the MAP-A Appeal Request Form on the reverse side, and fax it to ARC at 573 882-8937 no later than 4:00 p.m. on **October 20, 2006**. Incomplete forms will not be considered submitted, nor will they be processed. Late requests will not be processed.

Include a purchase order number. Requests without a purchase order number will not be considered submitted, nor will they be processed.

Cost of a MAP-A score appeal ...

ARC charges the requesting district \$49.50 per student to process an appeal of a MAP-A score. ARC requires a purchase order and a completed MAP-A Appeal Request Form prior to initiating a rescore.

If the student's Achievement Level does not change upon completion of the rescore, ARC will invoice the district directly.

If the student's Achievement Level does change upon completion of the rescore, the district will not incur any charge.

Upon completion of a MAP-A score appeal ...

All appeals will be processed and results mailed to requesting districts no later than November 13, 2006.

When appeals result in higher scores, ARC will deliver updated Individual Student Reports to requesting districts and report changes in MAP-A scores to DESE.

When appeals reveal errors in enrollment data or unreported student transfers, ARC will deliver correct data to DESE.

MAP-A Appeal Request Form

for 2005-2006 MAP-A Scores

Complete one form for each student.

Fax to:
Assessment Resource Center
573 882-8937

Student Name	Grade
Date of Birth	MOSIS ID #
District of Residence	County/District Code
School of Residence	Building Code
District of Attendance	County/District Code
School of Attendance	Building Code
Contact Person	Telephone Number
Street Address	Purchase Order Number
City/State/Zip	

Content Area Appealed (Mathematics and/or Communication Arts)

Reason for Appeal Request

(What substantial evidence does the administrator, teacher and/or IEP team see that the student's achievement level/s should be higher?)

--

Signature of Superintendent or Designee

Date

Name of Superintendent or Designee